



Continuity of Operations/Business Continuity Plan

Departmental Hazard Identification and Risk Assessments

Emergency Planning March 2007

**County of Simcoe
COOP Risk Assessment Attribute Definitions**

Likelihood	
1	Rare: < once every 10 years
2	Unlikely: Occurs every 6 - 10
3	Moderate: Occurs every 2 – 5 years
4	Likely: Occurs once per year
5	Almost Certain: Occurs more than once per year

Consequence	
1	Insignificant: No injuries, Minor damage to corporate assets, no damage to corporate infrastructure, no disruption to delivery of services
2	Minor: Minor injuries to staff, volunteers, LTC and SH residents, or visitors that are non-life threatening (cuts and bruises) and that do not require acute medical care; minor damage to corporate assets and/or corporate infrastructure such as leaking roof – facility can still function and problem can be handled by County maintenance staff; minor disruption to service delivery, such as short term power failure, phone lines down for up to one hour, critical operations can function fully, other operations can function with some accommodations.
3	Moderate: Some serious injuries such as fractures or loss of consciousness that require acute medical care and removal from the workplace; higher number of minor injuries; more widespread damage to assets; longer disruption in service delivery
4	Major: Some loss of life; higher number of serious injuries; more serious asset and infrastructure damage that compromises the integrity of a facility and that requires an alternate work location for some staff, such as major road washout, forest fire, disease, wind storm or insect infestation, loss of IT data that can be restored and that affects multiple department, long power outage.
5	Catastrophic: Widespread loss of life and serious injuries; serious and widespread damage to corporate property and destruction of infrastructure; financial devastation to the extent that the corporation may never recover – assets destroyed, unrecoverable loss of data, loss of key personnel.

County of Simcoe
COOP Risk Assessment Matrix

L I K E L I H O O D	5	10	15	20	25
	4	8	12	16	20
	3	6	9	12	15
	2	4	6	8	10
	1	2	3	4	5
C O N S E Q U E N C E					

	High Risk
	Medium Risk
	Low Risk